

CARL SANDBURG COLLEGE
(624th Meeting)
Regular Meeting – March 27, 2008

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held at The Annex, Carl Sandburg College, 209 E. Main Street, Galesburg, Illinois, on Thursday, March 27, 2008, at 7:10 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. John T. Huston, Secretary
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Barb Kirchgessner, Faculty Representative

Absent: Mr. Michael T. Bavery
Ms. Shalane Worden, Student Trustee
Ms. Lori Shay, Staff Representative

Others Present: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Tony Bentley, Ms. Sherry Berg, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Debra Miller, Mr. Steve Norton, Mr. Mark Pfeleger, Mr. Jim Rich, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, Mr. Mike Walters, and Ms. Lauri Wiechmann. Staff: Mr. Mike Bailey, Ms. Krisa Creech, and Ms. Michelle Dennison. Others: the Women's Basketball Team, Ms. Janene Panfil, Noel-Levitz; and a representative of the media.

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Resolution-Women's
Basketball Team:

Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded to approve a Resolution in honor of the CSC Women's Basketball Team for their significant accomplishments this year; their sixth place finish at Nationals; and excellent representation of the College at the NJCAA Division II National Tournament.

MOTION:

Voice vote – motion carried.

Entered Meeting:

Shalane Worden, Student Trustee, entered the meeting at 7:20 p.m.

Consent Agenda-General:

Dr. D. Wayne Green moved and Mr. Jack Ball seconded to approve the following items under the Consent Agenda-General:

- minutes of February 28, 2008, meeting of the Board,
- checks as written, signed, and dispersed for the month of February 2008,
- United Way of Knox County 2008 Funding Agreement in the amount of \$4,333.00 for Carl Sandburg College Literacy Coalition.
- Statement of Final Construction Compliance for Locally Funded Project #0012-1201 (Customer Service Renovation) in the amount of \$122,936.33,
- Statement of Final Construction Compliance for Locally Funded Project #0009-1200 (201 E. Main) in the amount of \$1,707,932,
- Statement of Final Construction Compliance for the PHS Project #1276-1100 (Elevator Replacement Building) in the amount of \$135,104,
- Statement of Final Construction Compliance for the PHS Project #0016-0302 (Maintenance Building and Sewer Line) in the amount of \$353,993,
- Statement of Final Construction Compliance for the PHS Project #1275-1100 (ADA Upgrade – East Foyer) in the amount of \$478,785,
- Statement of Final Construction Compliance for the PHS Project #1341-0801 (Roof Replacement at Galesburg) in the amount of \$38,474,
- Statement of Final Construction Compliance for the PHS Project #0011-0501 (201 E. Main Elevator) in the amount of \$102,172,

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- Statement of Final Construction Compliance for the PHS Project #1415-002 (HVAC Units – Building F) in the amount of \$49,020.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative “Absent.”

Consent Agenda-Personnel: Mr. Tom Colclasure moved and Dr. D. Wayne Green seconded to approve the following items under the Consent Agenda-Personnel:

- accept Ms. Sandra K. Pitman as a participant in the CSC Supplemental Retirement Plan and to voluntarily terminate employment with the College on June 30, 2008,
- accept Ms. Sally Day as a participant in the CSC Supplemental Retirement Plan and to voluntarily terminate employment with the College on June 30, 2008,
- accept Mr. William M. Tarrant as a participant in the CSC Supplemental Retirement Plan and to voluntarily terminate employment with the College on June 30, 2008,
- accept Ms. JoAnne M. Miller as a participant in the CSC Supplemental Retirement Plan and to voluntarily terminate employment with the College on June 30, 2008,
- accept Mr. Edward (Gene) E. Nally as a participant in the CSC Supplemental Retirement Plan and to voluntarily terminate employment with the College on June 30, 2008,
- accept the resignation/retirement of Ms. Lynda Fainter, effective June 30, 2008.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative “Absent.”

Financial Reports:

Mr. John Huston moved and Mr. Tom Colclasure seconded that the minutes reflect receipt of the Financial Reports.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay”; one absent. Motion carried. Student Trustee voted “Aye”; Faculty Representative voted “Aye”; Staff Representative “Absent.”

Mini-Treat-

Senior College Overview:

Ms. Krisa Creech, Business and Community Education Coordinator, presented an informational overview on Senior College.

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Virtual Reality Welding
Simulator:

Mr. John Huston moved and Rev. Jon Sibley, Sr. seconded to approve to award the bid for a Virtual Reality Welding Simulator to VRSim, Inc. of East Hartford, Connecticut, in the amount of \$39,150.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative "Absent."

Enrollment Manager
Partner:

Mr. Jack Ball moved and Dr. D. Wayne Green seconded to approve the firm of Noel-Levitz of Coralville, Iowa, as our Enrollment Management Partner.

MOTION:

On roll call vote, five members voted "Aye"; one voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative "Absent."

PRESIDENT:

President Schmidt reported that the Instructional Team has secured Dr. Goldfarb, President of Western Illinois University, to speak at the College on October 29, 2008, at 11 a.m. Dr. Goldfarb's parents were Holocaust survivors and his talk will be about their survival.

The President reported that the GED Graduation will be on May 7 and Mr. Sal Garza, Community & Economic Developer for the Illinois Department of Commerce & Economic Opportunity, will be the commencement speaker. CSC Graduation will be held on May 8 and the commencement speaker will be Dr. Kevin Stein, Illinois Poet Laureate. At this time, President Schmidt has asked Mr. Christopher Garnder, Author of the *Pursuit of Happiness*, to be the 2009 CSC commencement speaker. Pastor Dave Eden, First Baptist Church of Bushnell, will be the Pastor at this year's graduation.

President Schmidt said that he attended the 2009 State Budget Testimony Monday evening in Rock Island. He did not have an opportunity to speak. However, Black Hawk College and Representative Don Moffitt did speak and also spoke on behalf of Carl Sandburg College.

The President reported that Mr. Samuel Sudhakar and he attended the Illinois Association of School Boards (IASB) Western Division Spring Meeting on March 18 in Cuba, Illinois.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton reported that the Career Fair was held on March 7 for high school sophomores and juniors. Over 600 students attended and he thanked everyone for their assistance with this event. He said that the Annual Job Fair will be held on April 10 in the CSC gym. Please contact Ms. Jan Hipple should you have any questions. Norton reported that Softball and Baseball are underway. Lastly, he said that Fall Registration begins April 14.

VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES & CIO:

Mr. Samuel Sudhakar reported that he had the privilege of attending the Renewable Energy Summit in Milwaukee, Wisconsin, a couple weeks ago and learnt a great deal about renewable energy and how we can go green on several aspects of the College operations. Sudhakar said that the Physical Plant has successfully completed several capital improvement projects including carpeting and tiling in several classrooms and Phase IV Guaranteed Energy Savings projects are proceeding on schedule. The new Adult Education building is the first one to be completed and is ready to be occupied. He reported that the IT team is working with the Foundation on the Colleague Advancement Program which will integrate the Foundation system with our Datatel system. He informed the Board that we continue to train our security personnel on the NTI emergency notification system and they are working on protocols and scripts. We have also negotiated aggressive pricing for schools within the CSC District who wish to take advantage of this service for their schools. Sudhakar reported that next week Mr. Joe Pietrantonio and Mr. Steve Alfaro will be attending the Homeland Security Conference in Bloomington and that in the near future Mr. Doug Ray and Mr. Joe Pietrantonio will be attending the week long Command and General Staff Seminar at Lake Storey Pavilion.

VICE PRESIDENT OF
ACADEMIC SERVICES:

Dr. Lori Sundberg reported that Carl Sandburg College hosted a Sustainable Energy Education Summit on March 13. Mr. Samuel Sudhakar and Dr. Connie Thurman presented at the Summit and were right on target with their presentations. Sundberg said an Entrepreneur Certificate is on the horizon thanks to Mr. Mark Pfleiger, Dean of Occupational Programs. She reported that the Faculty Art Show is over today and the Student Art Show will start

tomorrow. Sundberg said that Ms. Jill Johnson and she will co-chair the North Central Association Accreditation and the writing of the Self-Study Book. Sundberg reported that Ms. Lisa Blake and the Human Resources Department are bringing the 403B IRS Resolution into compliance. The HR Department is also finishing up the Employee Compensation Statement to be made available to all employees. Dr. Sundberg said that she recently spoke to a graduate class at St. Ambrose on Labor Relations. Lastly, she thanked Ms. Barb Kirchgessner and Ms. Lauri Wiechmann for the tour of The Annex tonight and stated that Cosmetology looks just fabulous.

ADMINISTRATIVE
REPORTS:

Ms. Robin DeMott gave a report.

STUDENT
REPRESENTATIVE:

Ms. Shalane Worden reported that SGA will be having their elections on April 21 and 23.

BOARD REPORTS:

Mr. John Huston reported on the ICCTA Seminar held March 14 and 15 in Oakbrook. There was a wonderful presentation on Diversity which was very worthwhile. He said that Lobby Day will be April 30 in Springfield and that the ICCTA Meeting will be the day before (29). The Annual Convention will be held June 6 and 7 in Springfield. There will be an Educational Seminar for new trustees and in this case in would be sophomores or 2nd year trustees; a session on Presidential Searches and their contracts; and a session on Campus Security.

Mr. Tom Colclasure said that he enjoyed tonight's meeting and it being held at The Annex. It gave a perspective of the building and he appreciated that.

Mr. Bill Robinson said that he also appreciated seeing The Annex building tonight.

FACULTY
REPRESENTATIVE:

Ms. Barb Kirchgessner reported Mr. Michael Neill, Ms. Yancy Pitman, Ms. Sue Scott, Mr. Jim Rich, and Ms. Linda Lytle presented at the National Association for Developmental Education in Boston on *Challenges Faced by Small Community Colleges* on February 29. They received great reviews.

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Closed Session

8:35 p.m.:

Rev. Jon Sibley, Sr. moved and Dr. D. Wayne Green seconded a request for a Closed Session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employee of the public body; to consider the purchase or lease of real estate for the use of the public body; to consider litigation on a matter pending before the Administrative tribunal; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, six members voted "Aye"; none voted "Nay"; one absent. Motion carried. Student Trustee voted "Aye"; Faculty Representative voted "Aye"; Staff Representative "Absent."

RECONVENE

10:36 p.m.:

The Regular Meeting of the Board reconvened at 10:36 p.m.

ROLL CALL:

Present: Mr. Bill C. Robinson, Chairperson
Mr. Jack P. Ball, Vice Chairperson
Mr. John T. Huston, Secretary
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Rev. Jon A. Sibley, Sr.
Ms. Shalane Worden, Student Trustee

Absent: Mr. Michael T. Bavery
Ms. Barb Kirchgessner, Faculty Representative
Ms. Lori Shay, Staff Representative

ADJOURNMENT

10:37 p.m.:

Mr. John Huston moved and Mr. Jack Ball seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.